

Commercial CCTV





Can I Install CCTV at my
Business Premises?



BUSINESS CCTV



CCTV is often used at commercial premises in the UK.



Where there are high cases of theft, it will be used to supplement an intruder alarm system.



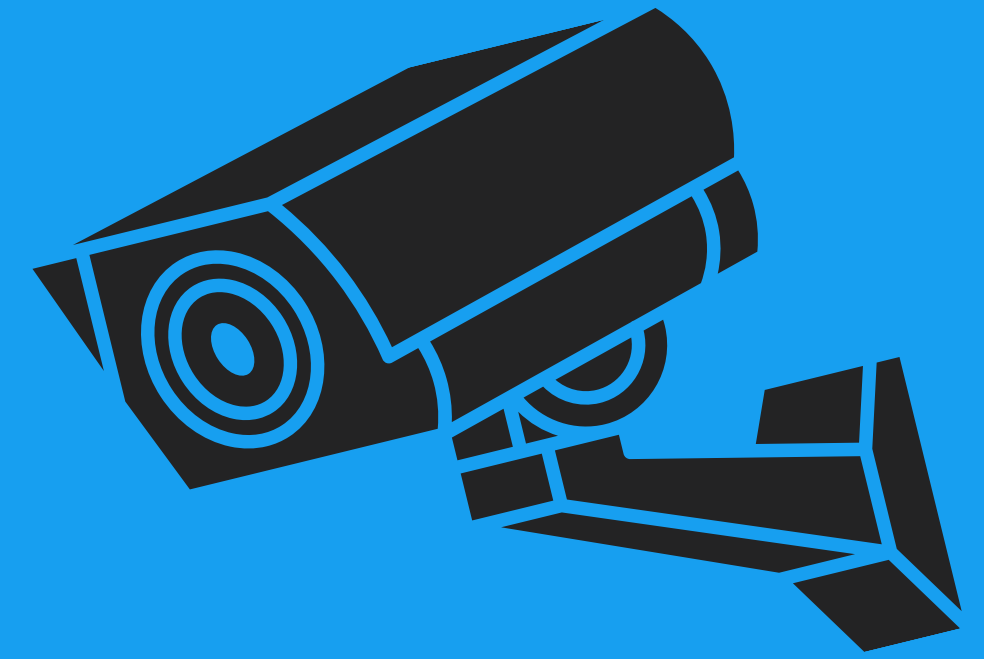
It can also be used to protect employees and customers.



In most cases, it will be used for multiple reasons so that you can protect your assets from theft and vandalism, and your staff and customers from all types of abuse. The benefit of CCTV over an intruder alarm is that the footage recorded can be used as evidence by the Police. It can also help the Police find the people responsible for the crime committed.



So the answer is that yes, you can install security cameras at your workplace either indoors or outdoors, however, there are restrictions that you must follow.



Is it legal to install CCTV at a
workplace?



CCTV LAW



You must follow Data Protection Laws and rules under the Human Right Acts 1998.

01

Put up a sign to let people know CCTV is being used and why.

02

Have the ability to provide images within 1 calendar month to anyone you've recorded.

03

Share images with the authorities, such as the police, if they ask for them.

04

Keep images only as long as your business needs them.

05

Pay a data protection fee.



**What are the rules for
installing CCTV at business
premises in Scotland?**



BUSINESS CCTV INSTALLATION RULES



PRIVACY

You must consider the privacy rights of those that you may film.

You must have a good reason for installing security cameras such as crime prevention or employee safety.



DOCUMENTATION

A Data Protection Impact Assessment (DPIA) must be completed.

A CCTV Policy must be created.

Your company Privacy Policy must be updated to state that you are using CCTV.

You must put up signs at your premises stating you are using CCTV and register with the ICO.



DATA

Only keep data as long as you need it (usually 31 days).

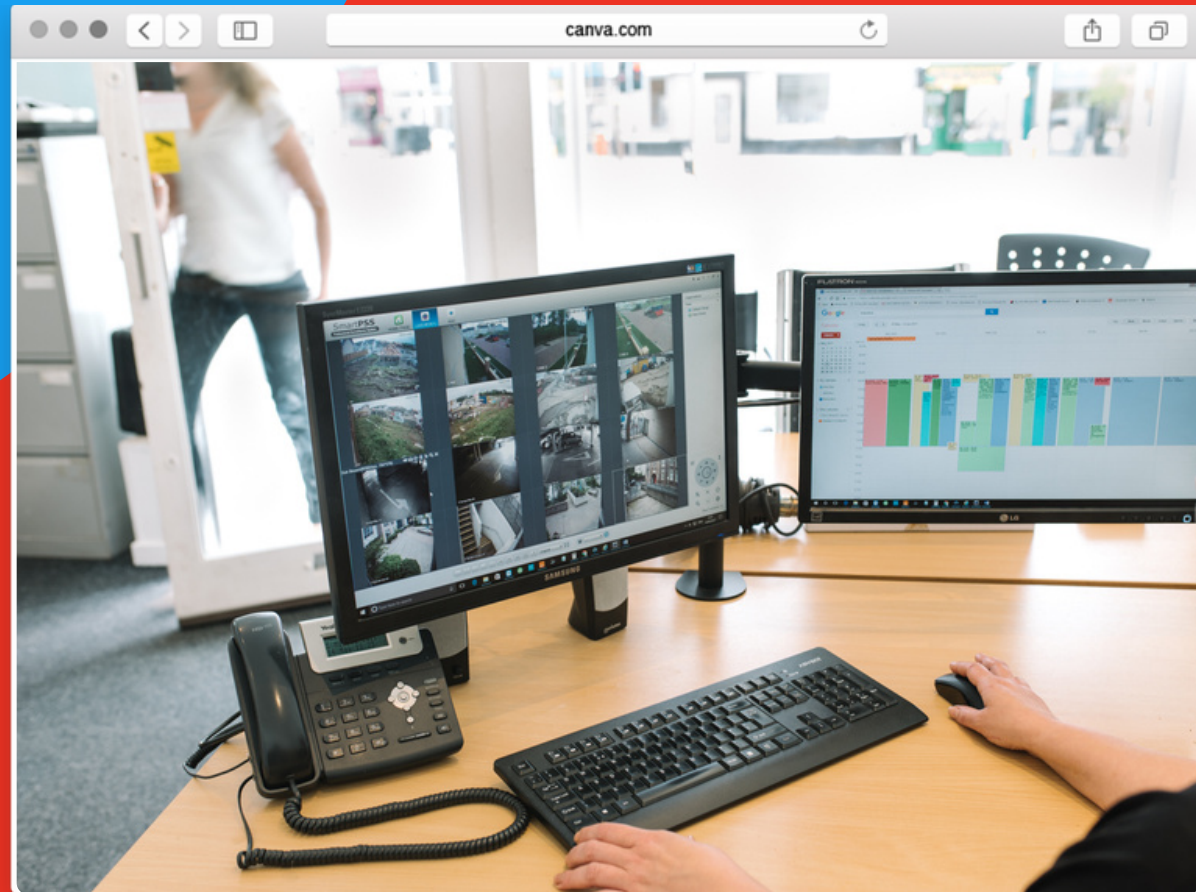
You CANNOT legally record sound.



How do I install a commercial CCTV system?



At Safe Simple Secure, we highly recommend contracting a local security company to install a commercial CCTV system. They will ensure the work done complies with the law.



Safe Simple Secure offers a full CCTV installation, maintenance and monitoring services for companies based in Edinburgh and throughout the Lothians.

For more information about the laws around commercial CCTV in the UK, please read our article 'Can I Install CCTV at my Business Premises' or get in touch.

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